

Job Description

Title: Site Carpenter

Reports to: Site supervisor/ Contracts Manager/ work programmer depending on the project

Purpose of Role:

To ensure that their work meets agreed programmes of work at a profit, safely and to the required standard

To work on site(s) in line with the Company's health, safety, environmental and quality standards.

To work well with clients, client representatives and sub-contractors on your sites

Key Responsibilities:

- Ensuring all site carpentry, they carry out are to the required standard and completed within the required time.
- Liaising with clients where necessary
- Controlling of any additional works
- Assisting in the setting up and monitoring of on-site training programme for apprentice site carpenters.
- To adhere to all site health and safety including: -
 - Adherence to all applicable health and safety legislation.
 - Adherence to site rules.
 - Implementation of method statements.
- Maintaining the confidentiality of clients and the company at all times.
- Ensuring ISO9001, 18001 and ISO14001 processes are adhered to on site.
- Ensuring adherence to all relevant environmental legislation
- Developing and coaching employees so they learn new skills and behaviour
- Introduce new and better ways to meet site programme and company aims.

Essential Qualifications:

- Minimum of City and Guilds or NVQ level 3 in site carpentry
- Full, clean driving licence.

Competencies:

- Ability to carry out all tasks as indicated in site carpenter core competencies (as attached)

- Develop productive working relationships with colleagues and stakeholders
- Manage the achievement of customer satisfaction
- Ensure compliance with legal, regulatory ethical and social requirements
- Ensure health and safety requirements are met in your area of responsibility
- To be able to communicate effectively with clients
- To be able to communicate and submit information to the office effectively

Person Specification

	Essential	Desirable
Skills and abilities	<ul style="list-style-type: none"> • Ability to read and interpret building plans • Communication skills – verbal • Core competencies for site carpenters as attached 	<ul style="list-style-type: none"> • The ability to motivate and develop people
Knowledge	<ul style="list-style-type: none"> • Wide knowledge of all aspects of site carpentry, especially renovation works 	<ul style="list-style-type: none"> • Applicable health and safety legislation
Experience	<ul style="list-style-type: none"> • Experience of working on various types of projects as a site carpenter • Evidence of problem-solving experience 	
Training	<ul style="list-style-type: none"> • City and Guilds or NVQ level 3 in wood occupations/ site carpentry 	<ul style="list-style-type: none"> • CSCS card for site carpentry

Other requirements	<ul style="list-style-type: none">• Full clean driving licence	
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